

Record of officer decision

Decision title:	Temporary Closure of Leominster Library to allow for refurbishment works
Date of decision:	March 15 th 2019
Decision maker:	Museums Libraries & Archives Manager
Authority for delegated decision:	The Chief Executive's Scheme of Delegation
Ward:	Leominster East, Leominster North & Rural, Leominster South, Leominster West
Consultation:	None
Decision made:	Public access to Leominster library will be limited to the downstairs foyer area from Monday 25 th March – Saturday 6 th April inclusive. There will be no public access to any of the library building from Monday 8 th – Wednesday 24 th April inclusive
Reasons for decision:	Refurbishment work is taking place in the library from Monday 25 th March to Wednesday 24 th April. This will involve removing shelving, complete redecoration of the premises (involving the use of scaffolding towers) and installation of new shelving and furnishings as well as electrical works. Recommendations from Property Services and contractors are that to ensure Health & Safety legislation is adhered to, public access to the site is restricted during these times.
Highlight any associated risks/finance/legal/equality considerations:	Health & Safety risk should the work be attempted while there is still public access. Trying to complete the work while continuing to allow public access may also prolong the time frame of the works, leading to additional costs.
Details of any alternative options considered and rejected:	Trying to phase the works to allow some continued level of public access while the refurbishment takes place. This was rejected due to the reasons mentioned above.
Details of any declarations of interest made:	None

Signed..... Date: